

DEPARTMENT OF FISCAL SERVICES

PURCHASING DIVISION



February 27, 2003

TO: PROSPECTIVE BIDDERS AND ALL OTHERS CONCERNED

FROM: Jacqui Perry, CPPB  
Sr. Procurement Analyst

SUBJECT: **IFB-3069-03/JVP** TERM CONTRACT FOR STANDARD UTILITY SUPPLIES

**BID DUE DATE:** **March 12, 2003 @ 2:00 P.M.**

**ADDENDUM NO. 1**

PLEASE CHANGE:

The following are clarifications to the bid accordingly.  
All prices should be based on "**each**" as the unit of measure . i.e., 15 Ea.

**Bidder hereby acknowledges addendum #1:**

**Signature:**

**Date:**

**Bidder (Firm submitting bid):**

**Failure to acknowledge receipt of this addendum may result in disqualification of your bid  
submittal**

**As acknowledgment of receipt of Addendum,  
attach this addendum immediately behind the Bid Response Form**

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Jacqui Perry, CPPB  
Sr. Procurement Analyst